



"THE BEST WAY TO BUY A LUXURY CAR"

CERTIFICATION INSPECTION CHECKLIST

Make AUDI	Model A4 2.0T CONVERTIBLE	Year 2008	Color BLACK
Vin WAUAF48H18K009419		Miles 20,081	Stock No 145

Technician's Signature

Manager's Signature

VEHICLE EXTERIOR		Certified Standard	Needs Repair	Needs Replacement	Comments
Exterior Appearance Inspection	• Panel alignment/fit	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
	• Headlamp, tail lamp/lens condition	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
	• Windshield/glass condition	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
	• Paint chips and scratches	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
	• Body damage/dents/dings	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
	• Trim and mouldings	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
	• Decals	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
	• License plate (front/rear)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____

Indicate Imperfection Locations on the Example Below

Vehicle Identification	• In place and matching	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
	• Inspect certification label	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
	• Check VIN label and miles to paperwork	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____

Exterior Lights Function Property and Illuminate as Designed	• Headlights hi/low (including aim)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
	• Parking lights/fog lights	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
	• License plate lights	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
	• Side marker lights	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
	• Taillights/backup lights	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
	• Turn signal and cornering lights	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
	• Brake and high-mount stoplights	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
	• Emergency flashers	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____

Keys	• Vehicle equipped with master key and/or remote control	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
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CERTIFICATION INSPECTION CHECKLIST

VEHICLE EXTERIOR (Cont.)		Certified Standard	Needs Repair	Needs Replacement	Comments
Door Lock System	• Door opens/closes smoothly using interior and exterior door handles	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
	• Doors cannot be opened when lock button is in lock position	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
	• 2-turn unlock feature functions properly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
	• Remote entry system operates properly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____

VEHICLE INTERIOR		Certified Standard	Needs Repair	Needs Replacement	Comments
Interior Appearance Inspection	• Seats: front/rear	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
	• Steering wheel/airbags	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
	• Armrest/door handles	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
	• Lower door and sill plates	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
	• Dashboard	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
	• Gearshift selection handle	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
	• Radio controls	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
	• A/C controls	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
	• Headliners/sunvisors	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
	• Carpet/floor mats	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____

Seat Belts	• Extend/retract smoothly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
	• Free of twists, cuts, or signs of wear	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
	• Buckles lock securely	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____

Seat Operation	• Lumbar support operation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
	• Memory control operates properly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	N/A
	• Headrest functions properly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
	• Heaters function properly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
	• Seat cushion front/rear adjustment	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
	• Seat cushion angle and height adjustment	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
	• Seatback angle adjustment	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____

Power Windows/Locks	• Function properly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
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Trunk/Fuel Lid Release	• Functions properly (interior)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
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Glove Compartment	• Opens/closes properly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
	• Lock operates properly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
	• Lamp functions properly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____

Steering Wheel	• Tilt/telescopic functionality	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
	• Horn functions properly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
	• Steering wheel controls	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
	• Steering wheel locks	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
	• Warning chime (key in-door open)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____

Windshield Wiper	• Functions in hi/low/intermittent	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
	• Wiper blades condition	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____

CERTIFICATION INSPECTION CHECKLIST

VEHICLE INTERIOR (Cont.)		Certified Standard	Needs Repair	Needs Replacement	Comments
Dashboard Lights Illuminate as Designed	<ul style="list-style-type: none"> • Turn signal: left/right • High beam indicator • Emergency flashers • Instrument panel control knob • Warning lights: oil pressure, brake, fuel charge, seat belt, open door, engine check, rear light failure, ABS, SRS • Check operation of gauges • Maintenance Indicator 	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>
Rear Defogger	<ul style="list-style-type: none"> • Functions properly 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<hr/>
Air Conditioner/Heater	<ul style="list-style-type: none"> • Climate control system functions properly for both heating and cooling • Cabin Air Filter Condition 	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<hr/> <hr/>
Interior Lights	<ul style="list-style-type: none"> • Dome/map/vanity mirror/courtesy lamps/foot functions properly 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<hr/>
Audio/Navigation System	<ul style="list-style-type: none"> • Power/volume switch functions properly • Antenna operates properly in on/off mode • Preset station indicator • Cassette/CD function (seek, scan, rewind, fast forward) operates properly • Navigation system operates properly • Speakers sound clear 	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <p style="text-align: right;">N/A</p>
Moonroof	<ul style="list-style-type: none"> • Tilt/slide operates properly 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Convertible Top	<ul style="list-style-type: none"> • Correct operation 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<hr/>
Cigarette Lighter/ Ashtray/Cupholders	<ul style="list-style-type: none"> • Function properly 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<hr/>
Outside/Inside Rearview Mirrors	<ul style="list-style-type: none"> • Power controls function properly • Outside mirror heater function properly • Rearview mirror dimmer functions 	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<hr/> <hr/> <hr/>
LUGGAGE COMPARTMENT		Certified Standard	Needs Repair	Needs Replacement	Comments
Luggage Compartment	<ul style="list-style-type: none"> • Spare tire/wheel • Spare tire and attaching hardware, cover jack, jack tools, and wheel lock are present, properly installed, and secure • Luggage trim and mat are properly installed • Manual fuel lid release operates • Trunk lid operation • Luggage compartment light 	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <p style="text-align: right;">N/A</p>

CERTIFICATION INSPECTION CHECKLIST

UNDER THE HOOD		Certified Standard	Needs Repair	Needs Replacement	Comments
Engine Hood Release	<ul style="list-style-type: none"> Interior and secondary release operational 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
The Following Fluid Levels Meet Certification Standards	<ul style="list-style-type: none"> Engine oil replaced and proper level Automatic transmission fluid level Brake fluid level Power steering fluid level Engine coolant fluid level Washer fluid level 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	REPLACE (S) ENGINE OIL AND OIL FILTER
Engine Mechanical	<ul style="list-style-type: none"> Cooling system (radiator, overflow tank, hoses, coolant level, radiator cap) Water pump (noise/leaks) Air Filter (replace as necessary) Audible valve clearance check Inspect oil for contaminants Transmission noise (whines, clunks) Belts (wear or damage) 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Battery	<ul style="list-style-type: none"> No damage or leakage Proper group size/amp rating Tests to standards (voltage) 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	475 CCA
Engine Fans	<ul style="list-style-type: none"> Functions properly 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

UNDER THE VEHICLE		Certified Standard	Needs Repair	Needs Replacement	Comments
Tires	FL: 10/32" FR: 10/32"				NEW FRONT TIRES PIRELLI P6 4SEASONS
(Minimum tread depth 5/32")	RL: 7/32" RR: 7/32"				235/45/17 94H
	<ul style="list-style-type: none"> Sidewall condition Even wear pattern Proper size, type and match Tire pressure 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Wheels	<ul style="list-style-type: none"> Condition/size/fit Check wheel lug-nut torque 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Brake Inspection	FL: 60% FR: 60%				
(50% of pad material required) 10mm=100%	RL: 60% RR: 60%				
	<ul style="list-style-type: none"> Rotors show no sign of excessive wear, warpage, or heat damage Calipers, lines and hoses show no sign of excessive wear or leakage Parking brake assemblies, cables and attaching hardware show no sign of excessive wear or damage 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

CERTIFICATION INSPECTION CHECKLIST

UNDER THE VEHICLE (Cont.)		Certified Standard	Needs Repair	Needs Replacement	Comments
(No signs of damage or excessive wear)	Chassis Inspection	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	• Frame rails and floor plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	• Subframe	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	• Engine mounts and oil pan for leaks	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	• Brake lines and couplings	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	• Drive shaft boots and CV joints	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	• Fuel lines, fuel tank, hoses, and protectors	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	• Steering rack, linkage, bushings, control arms, and dust boots	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	• Differential assembly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	• Drive shaft and related components	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	• Exhaust system (including leakage)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	• Transmission mounts	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	• Tie rods, ball joints, idler arm	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	• Catalytic converter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	• Struts/shocks for operation/leaks	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

ROAD TEST		Certified Standard	Needs Repair	Needs Replacement	Comments
Miles: 20,081					Technician's Initials: B.G.
Engine	• Start-up	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	• Idles normally	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	• While driving, engine performs normally	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	• Starter system operates normally	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	• Clutch pedal freeplay and release height	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	N/A
Brakes	• Brake and parking brake function normally	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	• Brake and clutch pedal height, freeplay, and travel meet specs	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Indicator Lights	• No warning lights illuminate during road test	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Transmission	• T/M shifts properly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	• TRAC/VSC and ECT control functions and indicator lights function properly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Steering/Suspension	• Steering operation is normal	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	• Off-center specifications meet standards	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	• Handling, straight-line operations	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Cruise Control	• Functions properly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Noise or Vibration	• None Present	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Squeaks or Rattles	• None Present	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Speedometer	• Functions Properly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Odometer	• Functions Properly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	